

June 13th, 2019

Dear Human Resource Director:

As a recent graduate from California State University, Fresno majoring in Agricultural Business, I am currently interested in seeking gainful full-time employment opportunities to further my skill set leading me to my desired goal of becoming a most valued employee.

I have garnered a unique array of valuable experiences in my past positions of employment. I am a respectful, reliable and responsive individual with a strong work ethic, eager to work hard to serve your company in the best of my ability.

From my attached resume, you will see that I have had the opportunity to hold a few different positions and in each of those positions, I have learned valuable life lessons and skills. I have witnessed first-hand the value of loyal and dedicated employees and I made that my goal, to be a valued, loyal and dedicated employee. One of my assets is that I am a people person and have a proven history of being able to get along well with the public, customers and co-workers that will be verified and confirmed by my previous employers as well as my references.

I would appreciate an opportunity to meet with you for an interview in hope for an opportunity to serve your company with not only my previously acquired skills but also my willingness and eagerness to grow and build in my abilities.

I thank you for your consideration and I look forward to hearing from you.

Respectfully,

David Koby Palafox