

Rodrigo Bravo

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June 1, 2019

To Whom It May Concern:

I am writing this letter to introduce myself and share my career goals with you. My name is Rodrigo Bravo. I offer over three 3 years of experience as a QA supervisor which makes me an ideal candidate for you open QA supervisor position.

I can communicate efficiently in English and Spanish. I am responsible, efficient, reliable, and dependable. For these reasons I am confident that I will be a useful employee. I offer in-depth experience in sampling and testing materials. Analyzing components and finish product and completing detailed reports covering findings. I work closely with production staff to improve product quality as well to keep costumer's specifications. With my adaptability and clear attention to detail I am adept at handling any quality assurance issue. I work hard to maintain efficiency not only on my work, but the production lines as a whole so the company maintains productivity , customer satisfaction, and profitability goals.

Thank you very much for taking the time to read this letter and giving me the opportunity to tell you about myself. Attached a copy of my resume. I look forward to an interview with you and becoming an important part of your team.

Sincerely,

Rodrigo Bravo